

TITLE OF STUDY

Sample Consent Cover Letter for Survey Research

NOTE: Fill in blanks – check the underlined language (add/delete) is it appropriate to your research. Remember to delete these instructions.

Dear Participant,

You are invited to participate in research study being conducted by faculty, residents, and graduate students at the Genesys Health System. The purpose of the research is to determine:

_____.

The enclosed questionnaire has been designed to collect information on: _____
_____. You are one of _____ # _____ people that are expected to participate in this project.

Your participation in this research project is completely voluntary. You may decline altogether, or leave blank any questions you don't wish to answer. There are no known risks to participation beyond those encountered in everyday life. Your responses will be confidential and data from this research will be reported only a collective combined total. No one other than research staff will know your individual answers to this questionnaire.

If you agree to participate in this project, please answer the questions on the questionnaire as best you can. It should take approximately about 20 minutes to complete. Please return the questionnaire as soon as possible in the enclosed business reply envelope. We will send you a summary of the research results.

If you have any questions about this project, feel free to contact INVESTIGATOR name at CONTACT INFORMATION. Information on the rights of human subjects in research is available through the Institutional Review Board, One Genesys Parkway, Rm# 2442 Grand Blanc, MI 48439; phone 810-606-7722.

Thank you for your assistance in this important endeavor.

Sincerely yours,

PRINCIPAL INVESTIGATOR